

2015 CONTRACTOR PAYROLL SCHEDULE FOR CALENDAR MONTHLY TIMESHEETS

	Mon	Tues	Fri
Month Worked	All time-sheets and approvals received by ITHR	BACS payroll processed by ITHR	BACS Payroll credited to your nominated account
January	02-FEB-15	03-FEB-15	06-FEB-15
February	02-MAR-15	03-MAR-15	06-MAR-15
March	TUES* 07-APR-15 BH	WED* 08-APR-15	10-APR-15
April	TUES* 05-MAY-15 BH	WED* 06-MAY-15	08-MAY-15
May	01-JUN-15	02-JUN-15	05-JUN-15
June	06-JUL-15	07-JUL-15	10-JUL-15
July	03-AUG-15	04-AUG-15	07-AUG-15
August	07-SEP-15	08-SEP-15	11-SEP-15
September	05-OCT-15	06-OCT-15	09-OCT-15
October	02-NOV-15	03-NOV-15	06-NOV-15
November	07-DEC-15	08-DEC-15	11-DEC-15
December	04-JAN-16	05-JAN-16	08-JAN-16

N.B

Please help us to help you by uploading your timesheets on time.

Timesheets and validated invoices not received by the dates specified in RED will not be included in the following days BACS payroll.

*** The date has been adjusted due to Bank Holidays:**

ITHR Group Plc work to UK Bank Holidays and Contractors should make allowance for public holidays in other countries as applicable.